



FAMILY COURT OF WESTERN AUSTRALIA

Associate to Judge (Legal) Position Number 011433, Personal Contract Salary Range \$67,896 - \$73,717

The Family Court of Western Australia invites applications for the above position from persons with a tertiary qualification in Law (preferably Honours, but not essential). The position is for twelve (12) months, with an option for a further twelve (12) months. The successful candidates will be expected to commence on 1 February 2018

On completion of twelve (12) months service as a Legal Associate, six (6) months may count towards articles. Service in this position may also fulfil the work experience component of the College of Law Professional Program.

Work Related Requirements (Selection Criteria)

Legal Associates must be able to demonstrate

- Good communication skills;
- Highly developed research and analytical skills;
- Proficiency in written and oral communication skills, especially the ability to write in a simple, concise and grammatically correct style;
- An attention to detail to proof read judgments;
- An ability to converse confidently with persons occupying high office in professional settings;
- Discretion, tact, initiative and reliability;
- An ability to be flexible and work collaboratively within a small team; and
- Proficient computer skills.

The successful applicant will be required to undertake legal research and produce written work for a Judge of the Court. There is also a requirement to carry out administrative functions in preparation for Court sittings and attend in Court and act as a Judicial Support Officer. This is an exciting opportunity to acquire a detailed understanding of family law and court procedures, working under the supervision of senior members of the judiciary.

Additional information may be obtained by contacting Kathryn Mayze by telephone on (08) 9224 8339 or e-mail Kathryn.Mayze@justice.wa.gov.au

You must be an Australian citizen or permanent resident of Australia as defined by the Commonwealth Immigration Act, or hold an appropriate visa entitling you to work in Australia during the course of the contract (if not currently held, must be acquired prior to commencement at applicant's expense).

Applications should include a statement addressing the above work related requirements (selection criteria), a covering letter indicating an interest in the position, a CV and a current academic record and should be marked Confidential Advertised Vacancy and be sent to:

Administrator, Chief Judges Chambers
Family Court of Western Australia

email to Kathryn.Mayze@justice.wa.gov.au

**Applications close on Thursday 16 November 2017 at 4.30pm.
It is expected interviews will take place in the week commencing 18 December 2017**

The successful applicant will be required to undergo a National Criminal History check.