

Affidavit of Service

FORM 7 Family Law Rules ~ RULE 7.13

Please type or print clearly and mark [X] all boxes that apply. Attach extra pages if you need more space to answer any questions.

Filed in:

- Family Court of Australia
- Family Court of Western Australia
- Federal Magistrates Court of Australia
- Other (specify) _____

Filed on behalf of:

(NAME OF PARTY)

Client ID _____

File number _____

Filed at _____

Filed on _____

Court location _____

Next Court date (if known) _____

Part A About the server

1 What is the name and address of the person who served the documents?

Family name as used now	Given names
_____	_____

_____	_____
State	Postcode

Part B About the person and the documents being served

2 What is the name of the person on whom the documents were served?

Family name as used now	Given names
_____	_____

3 What documents were served? Mark [X] all boxes that apply

- Application for Divorce (Form 3)
- Application for Final Orders (Form 1)
- Financial Statement (Form 13)
- Application in a Case (Form 2)
- Application – Contravention (Form 18)
- Application – Contempt (Form 19)
- Court brochure/s (specify) _____

- Copy of affidavit of (FULL NAME) _____
sworn/affirmed on / /
- Subpoena (Form 14) and conduct money of \$ _____
- Other (give details) _____

Part C About how service was carried out

4 How were the documents served?

By hand

GO TO PART D

By post or by electronic means

GO TO PART E

Part D Service by hand

5 I swear*/affirm* that (mark [X] all boxes that apply):

The facts set out in Items 1-4 are true

I served the documents listed in Item 3 by handing them to the person named in Item 2

on _____ / _____ / _____ at _____ AM/PM at:

State	Postcode

I attempted to hand the documents listed in Item 3 to the person named in Item 2

on _____ / _____ / _____ at _____ AM/PM at:

State	Postcode

The person refused to accept them. I put them down and left them in the presence of the person and told the person what the documents were.

I am able to identify the person served because (mark [X] all boxes that apply):

I know the person

The person is shown in the attached photograph

I saw the person sign the Acknowledgment of Service (Form 6) attached

I had the following conversation with the person at the time of service

(set out the conversation relating to the person's identity) _____

PLEASE DO NOT SIGN UNTIL YOU ARE WITH A PERSON WHO IS LEGALLY ABLE TO WITNESS YOUR SIGNATURE IN YOUR STATE OR TERRITORY

Signature of person serving documents	Place	Date / /
Before me (signature of witness)	Full name of witness (please print)	

Justice of the Peace

Notary public

Lawyer

* delete whichever is inapplicable

