



CONCILIATION CONFERENCE PARTICULARS – (PPP500)

- Type or print clearly
- Attach additional pages if required

File Number:	Date of conference
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Name of the party filing these particulars	<input type="checkbox"/> Applicant <input type="checkbox"/> Respondent
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Date of commencement of co-habitation	
Date of marriage (if applicable)	
Date of separation	
Details of any existing restraining orders (attach a copy if you have not already provided a copy to the Court)	

CHILDREN

Number of children	
Age of each child	
Person with whom children live	

PARTIES

Applicant's Age	
Applicant's Occupation	
Applicant's Gross Income (per week)	
Respondent's Age	
Respondent's Occupation	
Respondent's Gross Income (per week)	

BALANCE SHEET – ASSETS AND LIABILITIES

ASSETS <i>(eg: house, car, shares, bank savings)</i>	OWNERSHIP <i>(Applicant / Respondent / Joint)</i>	VALUE
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
LIABILITIES <i>(eg: mortgage, loan, credit card)</i>	OWNERSHIP <i>(Applicant / Respondent / Joint)</i>	VALUE
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
TOTAL NET ASSETS		\$

BALANCE SHEET (continued)
SUPERANNUATION

SUPERANNUATION <i>(Name of fund)</i>	OWNERSHIP <i>(Applicant / Respondent)</i>	VALUE
TOTAL NET ASSETS & SUPERANNUATION		

YOUR PROPOSAL FOR THIS CONFERENCE

State your proposal for the division of assets, liabilities, and superannuation entitlements.

DESCRIPTION ASSETS	Assets to be retained by APPLICANT <p style="text-align: center;">\$</p>	Assets to be retained by RESPONDENT <p style="text-align: center;">\$</p>
Amount of any cash adjustment to be <u>received</u> by you or by the other party		
TOTAL		

YOUR PROPOSAL FOR THIS CONFERENCE (continued)

DESCRIPTION LIABILITIES	Amount owed on each liability to be retained by APPLICANT \$	Amount owed on each liability to be retained by RESPONDENT \$
Amount of any cash adjustment to be paid by you or the other party		
TOTAL		

NET TOTAL (Assets less Liabilities)		
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YOUR PROPOSAL FOR THIS CONFERENCE (continued)

DESCRIPTION SUPERANNUATION	Superannuation to be retained by APPLICANT \$	Superannuation to be retained by RESPONDENT \$
Amount of any superannuation splitting order to be <u>received or paid</u> by you or by the other party		
TOTAL SUPERANNUATION		

NET TOTAL (Assets less Liabilities plus Superannuation)		
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PERCENTAGE DIVISION

State the percentage division of the net assets and superannuation entitlements based on the assessment of contributions only:

Applicant to retain _____ per cent of the net assets and superannuation

Respondent to retain _____ per cent of the net assets and superannuation

State the adjustment to this percentage division based on the current and anticipated financial circumstances of each party:

Adjustment to applicant of plus / minus _____ per cent

Adjustment to respondent of plus / minus _____ per cent

OVERALL PERCENTAGE DIVISION PROPOSED:

Applicant _____ per cent

Respondent _____ per cent

SIGNATURE		
Signature of person who prepared this form	print full name	date

applicant

solicitor for applicant

respondent

solicitor for respondent